



ZAHRA' A INTERNATIONAL SCHOOL

Registration Contract

2019-2020



ZSIS welcomes you to the next academic year; 2019-2020. If you wish to continue to be a member of ZSIS or wish to join us as a new member, we kindly request that you carefully read the contract before signing it.

As the guardian of _____ I make voluntary commitment to comply with the following:

1. Reading and signing the contract upon submission for registration.
2. Submitting the Registration Application along with all the required documents and payment as clarified below:

STATUS	REGISTRATION PERIOD	STUDENT FILE	*REGISTRATION FEE/SEAT RESERVATION	Entrance Exam/Assessment
Current student	20.02.2019-07.03.2019	---	2,000 S.R.	---
Sibling of a current student	Starting from 10.03.2019	800 S.R.	3,000 S.R.	300 S.R.
New student	Starting from 10.03.2019	800 S.R.	3,000 S.R.	300 S.R.

*The registration fee is deducted from the first fee installment.

*Student Acceptance priority is for siblings of current students **in case of the availability of seats.**

*Seat Reservation and Student File Fees are non-refundable and non-transferable after 30.04.2019

*Entrance Exam/Assessment fees are non-refundable and are paid for each repetition that is based on Guardians' request.

3. Committing to the full payment of the yearly tuition fees based on the installments scheduled below:

GRADE/ LEVEL	TOTAL TUITION FEES (SAR)	1 st INSTALLMENT <i>September 1, 2019</i> (50%)SAR	2 nd INSTALLMENT <i>January 19, 2020</i> (50%)SAR	Added VAT (5%) SAR
Daycare	10,000	5,000	5,000	500
Preschool	14,000	7,000	7,000	700
Pre-k	15,000	7,500	7,500	750
Kindergarten	15,500	7,750	7,750	775
Grade 1	16,500	8,250	8,250	825
Grade 2	17,000	8,500	8,500	850
Grade 3	17,500	8,750	8,750	875
Grade 4	18,000	9,000	9,000	900
Grade 5	18,500	9,250	9,250	925
Grade 6	18,500	9,250	9,250	925
Grade 7	20,000	10,000	10,000	1,000
Grade 8	20,000	10,000	10,000	1,000
Grade 9	20,000	10,000	10,000	1,000
Grade 10	24,000	12,000	12,000	1,200
Grade 11	24,000	12,000	12,000	1,200
Grade 12	24,000	12,000	12,000	1,200

*5% VAT is to be added to the sum of the tuition fees.

*Tuition fee might be raised in case of the approval of Ministry of Education.

*Tuition fee does not include the School Uniform and Book Packages.

4. Completing the payment of the current school year fee prior to submitting the application for the next academic year.
5. Noting that the student's name will be removed off the official school lists in case of failure to comply with the stated registration deadlines.
6. Noting that all fees are fixed and may not undergo any form of discount. ZSIS Staff Members are the only ones entitled for a discount that is cancelled as soon their contract is terminated for any reason.
7. Informing the school about our wish to withdraw our child's file during the current registration period. That is for attesting all papers required.
8. In case of student file withdrawal after the beginning of the academic year during a period of 15 days or less, we will be entitled to complete 20% of the total tuition fees.
9. In case of student file withdrawal after the beginning of the academic year during a period that exceeds 15 days and before the beginning of the 2nd Term, we will be entitled to complete 50% of the total tuition fees.
10. In case of student file withdrawal after the beginning of the 2nd Term, we will be entitled to complete the tuition fees for the full school year.
11. In case of the student's failure to show up during the first week of school without an official notice by the guardians or parents, the student's registration will be cancelled and noting that the fees are non-refundable.
12. In case of registration for the 2nd School Term, 50% of the total tuition fee is to be paid.
13. The Administration has the full right to retain the Student's File and Report Card in case of the failure to complete the fee installments as scheduled. Hereby, I do not have the right to request any access to the aforementioned documents before completing the full payment.
14. The Registration Contract is renewed on yearly basis.
15. This Contract is valid for the Academic Year 2019-2020.

Guardian's name: _____

Signature: _____

Date of submission: _____

Accounting & Registration Administration